

Region 6 News

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***There is still time to
join the NALS 2011-12
Leadership Team.***

***Have you ever thought about
joining the NALS Leadership
Team? Being part of the
leadership team is a great
way to learn more about the
association. There are many
committees to choose from
so you can find the one that
fits your interest and talents.***

***The form is included at the
end of the newsletter.***

Thank You!

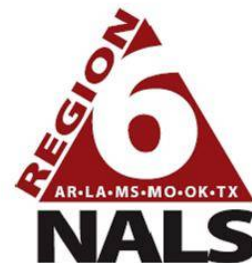
I want to say “thank you” to all the members of Region 6 for allowing me to serve as your Region 6 Director for the last two years. It has been an AWESOME experience and I would not have been able to do it without your encouragement and support. I have enjoyed meeting many of you at various meetings throughout the last two years. Your kindness and graciousness has been overwhelming. No matter where I went, be it Arkansas, Mississippi, Missouri, or Oklahoma, you always made me feel right at home.

I will treasure the memories I have made with you the last two years. Region 6 has the greatest members in all of NALSland!

Thank you,
Tina

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CHAPTER LEADERS...don't forget...the next Foundation Grant deadline is **March 1st**. Currently, applications are accepted for education and certification programs only. Visit www.nals.org to complete the online application.

Did you know?

Since 1992 the NALS Foundation has pursued its mission to ensure top-notch legal services by funding quality education programs for legal professionals. One of our strategies to accomplish this mission is our quarterly grant program—designed to assist all NALS chapters, state associations, and regions.

In the past few years, states and local chapters in Region 6 have received **\$10,430.00** in grants from the NALS Foundation. **WOW!!** Those are your Foundation dollars being put back to work in OUR region. Many of the state and local programs would have been possible without the grants from the NALS Foundation.

Here is the breakdown:

<u>Arkansas</u>		<u>Oklahoma</u>	
AALS:	\$1,952		\$500
Chapters:	\$300	<u>Region 6</u>	\$1,928
<u>Mississippi</u>		<u>Texas</u>	
MSLPA:	\$900	Texas ALP:	\$500
Chapters:	\$2200	Chapters:	\$1,250
<u>Missouri</u>			
NALS of MO:	\$300		
Chapters:	\$600		

And—some states even returned the grant money to the Foundation after a successful program. Now that's giving back!

As a supportive region, it is imperative that we continue to give to the NALS Foundation to ensure that grants to our region, its various states, and local chapters will continue to benefit our members.



NALS Leaders Quilt

Some of you saw the mockup in Branson and had the chance to purchase and sign a strip to be included in the quilt designed and created by Dee Beardsley, showcasing our past, present, and future leaders.

Now, you have a chance to win the quilt. A drawing will be held on Saturday, March 12, 2011 in Tulsa (need not be present to win). Tickets are available from your Region Director (and are included in this newsletter), complete the information and send the tickets to Jenni King at the Resource Center no later than March 1st. **Six tickets for \$5.00.**



CONGRATULATIONS to AALS...the Arkansas Association for Legal Professionals!

AALS won the Cornerstone Award for their AALS Can Do It! Campaign.

Other Winners:

Founders Award: NALS of Tucson & So. Arizona with their Charity Golf Tournament

Keystone Award: NALS of Greater Seattle with Tech Day



Thursday, March 10

8:00a.m. – 5:00p.m.
Certification Testing

1:30p.m. – 3:00p.m.
All Committee Orientation

3:00p.m. – 6:00p.m.
Committee Meetings

9:00p.m. – 10:00p.m.
Young Legal Professional Reception

Friday, March 11

7:30a.m. – 4:00p.m.
Registration

7:30a.m. – 10:00a.m.
Coffee Break

8:00a.m. – 9:30a.m.
Opening Keynote Speaker – The Leader in You
By Betsy Ringer

We are all leaders. You influence people every day whether you own the title of LEADER or not. This session sets the pace for your conference as you examine how you:

1. Lead Yourself
 - Discover your personality and leadership style
 - Shift from Surviving to Thriving
2. Lead Others
 - Identify your powerful sphere of influence
3. Lead Up
 - Communicate effectively with your boss

You will laugh, engage in eye-opening exercises, and leave energized to live intentionally and make a difference.

10:00a.m. – 11:00a.m.
Joint Leadership Session

10:00a.m. – 11:00a.m.
What is the Fair Credit Reporting Act & How Does it Apply to You?
By Larry Henry, Esq.
This session will outline this critical but little known law that impacts your clients as well as attorneys. The FCRA covers far more than credit transactions.

10:00a.m. – 11:00a.m.

Becoming the Speaker You Want to Be – Public Speaking Do's and Don'ts

By Peggy Sullivan, PP, PLS

Does the thought of having to make a speech or presentation make you want to run to the nearest door? During this presentation, we will cover some suggestions on what makes a good and confident speaker as well as things that you want to avoid while speaking.

11:15a.m. – 11:45a.m.
Regional Meetings

Noon – 1:15p.m.
Networking Lunch

1:30p.m. – 2:30p.m.
State & Local Presidents Training

1:30p.m. – 2:30p.m.
An Update on *Brady vs. Maryland* – The Michael Behenna Story, *By Vicki Behenna, Esq.*
A prosecutor's responsibility to provide favorable evidence to the defense, and the effects of what happens when a prosecutor fails to fulfill his/her constitutional obligation to disclose such evidence.

1:30p.m. – 2:30p.m.
What's New in the Gregg Reference Manual?
By Mary Baldechhi, PP, PLS
The Tribute (11th) edition of the Gregg Reference Manual is the resource for the NALS certification exams as of the September 2010 exams. In this presentation, we will look at its new features and highlight some rules that might be new to you or that you may have forgotten. In addition to topics such as punctuation, capitalization, and numbers, it also includes chapters on proofreading, letter formats, e-mail, and text messages.

1:30p.m. – 2:30p.m.
Corporate Sponsor Session – Avery
By Karl Schoen

3:00p.m. – 4:00p.m.
Membership Chair Training

3:00p.m. – 4:00p.m.
Joint Leadership Session

3:00p.m. – 4:00p.m.

A Beginner's Guide to the Upside Down World of Indian Law
By *Stephen R. Ward, Esq.*

This session will include an overview of the history and development of federal Indian law, including an introduction to Indian country jurisdiction, Indian lands law, tribal sovereign immunity, trust property, and other key principles of Indian law.

3:00p.m. – 4:00p.m.

Reaching Middle Ground – Practical Pointers for Past, Current and Future Leaders

By the *Future Leaders Development Committee*

The leaders of tomorrow must work with current and past leaders, as well as a multi-generational membership. Are you comfortable giving instructions or delegating to others regardless of their age or prior position? Can you help past leaders remain of value while supporting the current leadership's mission to Think Big? How will you bridge the gap between "the way we've always done it" and new and innovative programs? In this session, you will learn the middle meeting points in leading—from learning to let go, to learning how to take over the reins!

4:30p.m. – 6:00p.m.

Installation and President's Reception

6:00p.m. – 7:00p.m.

Resource Center Tours

Saturday, March 12

8:00a.m. – 3:00p.m.

Registration

8:00a.m. – 10:00a.m.

Coffee Break

8:30a.m. – Noon

State & Local President's Training – NALS University

8:30a.m. – 2:30p.m.

Membership Chair Training

8:30a.m. – 10:30a.m.

The Power of Microsoft Office

By *Darrell Newcomb*

Learn how Microsoft Outlook's advanced features can improve the way you manage your time and communications and PowerPoint tips and tricks to a great looking presentation.

8:30a.m. – 10:30a.m.

Efficiency 101 – How to Become Profit and Not Overhead

By *Ruth Schaub, PP, PLS*

Worried about how to stand out during tough economic times? Become the employee no boss can be without. Learn how to work smarter and not harder. It is easier than you think.

11:00a.m. – Noon

Military Disability Law and How it Interacts with Social Security, ERISA and Private Disability Policies

By *Amy Hart, Esq.*

Military disability has changed greatly in recent years. We will discuss how injured military members are processed through the military's disability retirement program. We will also discuss

how the military's disability process interacts with Social Security, ERISA, private disability policies, and briefly touch on its importance in family law settings and tax implications.

11:00a.m. – Noon

Taking Advantage of Generational Gaps to Succeed at Work and in NALS

By *Audrey Saxton & Kathy Johnston*

Whether new or old to the legal field and/or your NALS experience, there is a lot to be said about taking advantage of and enjoying the differences that might present themselves day-to-day. This two-person panel, comprised of a relatively new legal professional and NALS member and a more seasoned legal professional and NALS member, will help you learn to bridge the gap and use the strengths brought by each generation to be a success at work and in NALS.

Noon – 1:15p.m.

Recognition Luncheon

1:30p.m. – 2:45p.m.

State President's Training

1:30p.m. – 2:45p.m.

Local President's Training

1:30p.m. – 2:30p.m.

On the Road with the 4th Amendment

By *Judge Thomas Gillert*

The impact of *Arizona v. Gant*. Recent developments with consents to search (consensual encounters).

1:30p.m. – 2:30p.m.

Connecting People

By *Dustin Holt*

Overview of technology and smart phone devices.

3:00p.m. – 4:00p.m.

NALS Foundation Jett Awards – Founder's Award Presentation

3:00p.m. – 4:00p.m.

SOS – Sticky Office Situations

By *Sharon Gallagher*

Conflict shows up in the office every day. Are you skilled in knowing when an issue must be addressed? Are you comfortable in dealing with differences in style, personality types? Do you know the right thing to say, the best time and place to open a difficult conversation? This practical, interactive session will allow you to safely explore new and/or different, more effective ways of dealing with everyday conflict at work.

3:00p.m. – 4:00p.m.

Corporate Sponsor Session – Avansic

By *Dr. Gavin Manes*

4:30p.m. – 5:30p.m.

Closing & Wrap-up

7:00p.m. – 10:00p.m.

Networking Dinner

en • gage | en'gāj |

- 1 [trans.] occupy, attract, or involve (someone's) interest or attention : *NALS offers programs to engage members in their careers helping them advance in life.*
- (engage someone in) cause someone to become involved in
 - arrange to employ or hire (someone) : *He was engaged as a paralegal.*
 - dated reserve (accommodations, a place, etc.) in advance: *She had engaged the Online Learning Center.*
- 2 [intrans.] (engage in) participate or become involved in : *NALS members engage in a variety of activities.*
- (be engaged in) *Some are actively engaged in leadership.*
 - (engage with) establish a meaningful contact or connection with : *New members can engage with local leaders in their profession.*
 - (of a part of a machine or engine) move into position so as to come into operation: *Your career will engage.*

2011 will bring you more opportunities to engage in NALS and your career.

- More CLE for your money.
- Online information at your finger tips.
- More CLE than you have ever seen at a conference.
- More active in social media.
- Area of law focused education.
- The same support you have grown to love.

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October 13-16, 2011

20 hours of CLE are available...that is 43 sessions to choose from all wrapped around 4 days of networking. You told us that you wanted more education focused in specific areas of law, well here you go!

A Major Change to the NALS Conference Schedule...Sessions are Focused in Four Main Areas of Law. Session titles are color coded to show which area of law they are in.

Litigation/Civil Law | Corporate Law | Estate Planning/Family Law | General Practice

*Interview with incoming Region 6 Director,
Reba Peden, PP, PLS from Mississippi*



1. What chapter do you belong to and what position(s) do you hold?

Tri-County Legal Support Professionals Association (TCLSPA for short) Right now I am Treasurer/Director.

2. How long have you been a member of NALS?

Since 1997.

3. What area of law do you practice and what is your title?

Insurance defense litigation, medical contracts and CON (Certificate of Need) – Legal Secretary

4. What is a typical day like for you in your office?

You mean other than CRAZY!!! I spend my day wearing a myriad of hats, my legal secretary hat, my paralegal hat (from time-to-time), my time-keeping hat, and the most dreaded of all, my TRAVEL AGENT HAT!

5. When you were a kid, what did you want to be when you grew up?

A teacher or a country music singer.

6. If you could spend 15 minutes with any living person, who would it be and why?

Laura Bush (Mrs. George W) so that she could teach me grace and humility. No matter what, that lady never lost her cool.

7. What is important to you in your life right now?

My family, my career, my NALS!

8. As incoming Region 6 Director, is there anything you'd like to share with the Region 6 members?

I look forward to working with all of the Region 6 members and hope to make it to as many state meetings as possible to visit with you directly and see how the different state chapters work. Region 6 is the best region in the association and I am honored to have been selected to serve you.

in • spire | in' spīr |

- 1 fill (someone) with the urge or ability to do or feel something, esp. to do something creative : [trans.] *His passion for justice inspired him to advance his career as a paralegal with NALS.*
- create (a feeling, esp. a positive one) in a person : *Their enthusiasm inspires those around them.*
 - (inspire someone with) animate someone with (such a feeling) : *She inspired her co-workers to become certified with NALS.*
 - give rise to : *The conference was successful enough to inspire people to register for the next one.*

More than 80 years of inspiring legal professionals will continue.

- Specialty specific education to broaden your knowledge.
- Online networking and communities for support.
- Two national conferences each year for a personal touch.
- Local and state chapters to keep you inspired.
- Three certifications to advance your career.
- Full-time professional staff to answer your questions.

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Online Learning Center Schedule (All Sessions at 8 p.m. CST)

February 1	On-Line Study Group: Legal Knowledge & Skills (1.5 CLE)
February 2	Future Leaders Development, Presented by Donna Dendy, PP, PLS, TSC
February 8	On-Line Study Group: ALS Review (1.5 CLE)
February 15	On-Line Study Group: PLS Review (1.5 CLE)
February 22	On-Line Study Group: PP Review (1.5 CLE)
February 23	Test Taking Tips

INSTRUCTIONS TO ACCESS OLC/OLSG: Members must first go login as a Member and enter your login name and password. If you have not registered as a member just go to the “Welcome” tab at the top of the NALS web page (it’s a drop down tab with “Member Log In” – click there). There are complete instructions to login as a member or to register as a member to access all the membership services. After you login as a member you will see a page with member accessed information. Simply

scroll down to Online Learning Center (on the left-side of the page), click and you have now entered the OLC properly! The Online Learning Center page comes up with instructions, but you can simply scroll down and type in a “User Name” (user name does not have to match your Internet user name) and click “Connect,” which will take you to the “Lobby.” Click on “Show Rooms” and double click on “OnlineLearningCenter” and, voila, you're there! You can increase the size of the screen by clicking on the four arrows button (second button from the right at the bottom). You can increase the size of your font by clicking on “Options” (upper left, second button from left) then “Font Size.” You can change the color of your responses by clicking on the four colors button (third button from the left). Yes, we do have emoticons and sounds which can be entered, but, particularly the sounds, can be distracting and my intention is to get you in, discuss the topic, and let you go within the allotted time. Also, you must participate every three to four minutes or you will be “bumped” out.



en • hance | en'hans |

[trans.] intensify, increase, or further improve the quality, value, or extent of :
Her dedication and involvement will enhance her career. | Continuing legal education enhances the value of employees.

Enhance your career with education and certifications that fit your needs.

- Online CLE focused on practice areas.
- Three certifications to advance your career.
- Website access to a library of articles and resources.
- Conference schedules built around your specialties.
- Online communities of experienced legal professionals.
- Career Center linked to other legal associations.

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February 10 1 CLE	Netiquette and Effective Email Communication Netiquette is defined as general guidelines for professional communications via email. This program covers several topics ranging from communicating technical vs. informal information via email, maintaining professional tone and consistency in your communications, achieving the objective of the message, when NOT to use email, and email time management tips. Participants will have a chance to share successful tools and tips that they have utilized in this interactive exchange of information.	Marlene Humbert, Human Resources Administrator, Fennemore Craig, P.C.
February 17	Managing Yourself & Inspiring Others(Future Leaders Development) <i>(free to members!)</i>	Donna Dendy, PP, PLS, CLA, TSC
February 24	An Introductory Overview of Collaborative Divorce <i>(free to members!)</i> Learn how Collaborative Divorce can empower spouses to reach optimal self-determined resolutions powerfully, respectfully and effectively. This webinar will present an interdisciplinary Team Model emphasizing the roles of the Collaborative Lawyer, Divorce Coach, Financial Neutral and Child Specialist.	David Horowitz, Esq. & Norma Izzo Milner, Esq. of Collins, May, Potenza, Baran & Gillespie, P.C.
March 3	Understanding What Leadership Skills Will be Needed in 2011 (Future Leaders Development) <i>(free to members!)</i>	Patricia Infanti, PP, PLS, & Kathie Amirante, PP, PLS
March 24	Sexual Harassment in the Workplace When it comes to sexual harassment in the work environment, it is critical for employers to have an effective policy and complaint process of which all employees are aware, and that training is conducted regularly. Failure to train employees on certain issues related to sexual harassment may result in unnecessary claims and poor defenses, which lead to exposure to liability and damages. Learn about important legal developments in this area of the law. The training will discuss the current state of the law, including how to prevent such claims or at least mitigate them. We will use real-life case studies and an interactive process in an effort to help you understand the current state of this law.	Carrie Pixler & Lori Higuera with Fennemore Craige, PC
March 28	Corporate Law TBA <i>(free to members!)</i>	
March 31	Estate Planning	Neil Hiller, Esq. of Fennemore Craige, PC

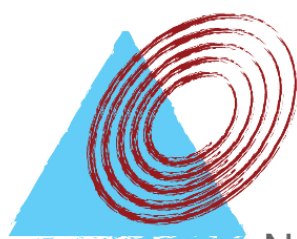
INSTRUCTIONS TO ACCESS WEBINARS: Register for NALS Webinar by simply going to the NALS website and under “Learn” (tab with drop down choices at top of NALS web page), click on “WebEd.” This will take you to the screen to register for the webinar you wish to attend. “How to” directions are on this page and descriptions of the webinars offered. Scroll down and click on the registration link (the title of the webinar) and it will take you through the registration process. **The webinar registration is a two-fold process. The initial registration lets you select the webinars you are interested in attending and submitting your payment information. When that information is processed, participants are sent a WebEd invitation that you need to complete before the registration is finalized. When you have completed this second “invitation,” a subsequent e-mail is sent to the participants, which contains access information to the webinars.**

NOTE: You can access any webinar through both the Internet and the audio connection (with any telephone) OR you can simply access the webinar presentation (without viewing the PowerPoint presentation) by simply calling and connecting to the audio portion of the presentation. You can do this from any telephone anywhere! But you still need to register for the webinar (even if you will only be listening to the audio portion of the program).

Stay tuned for the announcement of the winners of the Region 6 Retention Blitz as well as the final drawings from this year's other Think Big Incentive Prize drawings. Winners will be notified by e-mail after the drawings are held the first or second week of February.

Thanks to everyone for thinking big this year and for recruiting, renewing, or sponsoring!

Change your association. Change yourself.



think big.

NALS...the association for legal professionals





Cadillac Ranch



Palo Duro Canyon

The Texas Association of Legal Professionals and
NALS of Amarillo Invite NALS Region 6 to Join Us in

AMARI  O

for “Boot Scootin’ to the Panhandle”

*We invite y’all to come to **AMARILLO, TEXAS!**
2011 REGION 6 ANNUAL CONFERENCE
JULY 15—17, 2011*

***Ambassador Hotel**
3100 I-40 West, Exit 68-B, Amarillo, TX 79102
www.AmbassadorAmarillo.com
Room Rate: \$89.00*

There is so much to see and do around Amarillo...come in early or stay after the conference. Area attractions include: the American Quarter Horse Museum, Big Texan Steak House, Don Harrington Discovery Center, Wonderland Amusement Park, Palo Duro Canyon and TEXAS Musical Drama in the canyon (we’ll be offering an optional event here on Saturday night), Cadillac Ranch, and so much more.

Hope to see you there!

Welcome New Members

October

Jennifer Adams, NALS of Amarillo
 Clara Dye, NALS of Amarillo
 Beth Langwell, NALS of Amarillo
 Rose Esparza, San Antonio LSA
 Adrienne Warren, Metro LPA
 Carol Caldwell, Garland County LSP
 Tamatha Perkins, Springfield Area LSP
 Ashley Ernisse, Dallas ALP
 Leslie Lance, Lubbock LPA
 Sue Ann Sparks, Oklahoma Member at Large
 Kristine Abbey, NALS of Amarillo

November

Maria Hamilton, Metro LPA
 Leslie Worley, Midland ALP
 Virginia McDonald, CLA, Metro LPA
 Staci Frederick, Gulf Coast LSP
 Kimberly Wohlgemuth, Houston ALP
 Natalie Dumas, NALS of Amarillo
 Jody Hodgson, White County ALS
 Missy Celeski, Corpus Christi ALP
 Sharon Huff, Springfield Area LSP
 Whitney English, Springfield Area LSP
 Gloria Fisher, Metro LPA
 Penny Hodge, Greenwood LPA
 Mary Eaton, Lubbock LPA
 Karen Adams, Oklahoma Member at Large
 Maria Mejia, ALS, Kansas City LSA

December

Jacob Noble, Northwest Arkansas LSP
 Kelly Domeracki, Springfield Area LSP
 Linda Ammel, Greater Little Rock LSP
 Marye Burch, Waco LPA
 Cheryl Whalen, CLA, Wichita County LSA
 Dian Gwinnup, Dallas ALP

pro • mote | prə'mōt |

- 1 further the progress of (something, esp. a cause, venture, or aim) ; support or actively encourage : *Speciality area education helps promote advancement.*
 - give publicity to (a product, organization, or venture) so as to increase sales or public awareness : *The NALS docket is used to promote NALS members and their accomplishments.*
 - chemistry act as a promoter of (a catalyst).
- 2 (often be promoted) advance or raise (someone) to a higher position or rank : *She was promoted to senior paralegal after she was certified by NALS.*

Get help in promoting yourself by being a part of something greater.

- More than 80 years of serving legal professionals.
- Three certifications to help get that promotion.
- Leadership opportunities.
- Professional and personal development focused.
- Build your network of legal professionals.
- Career Center linked to other legal associations.

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NALS Mission

NALS is dedicated to enhancing the competencies and contributions of members in the legal services profession. NALS Accomplishes its mission and supports the public interest through:

- Continuing legal education and resource materials
- Networking opportunities at the local, state, regional and national levels
- Commitment to a Code of Ethics and professional standards
- Professional certification programs and designations

NALS Code of Ethics & Professional Responsibility

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession.

Every member shall:

- Encourage respect for the law and administration of justice
- Observe rules governing privileged communications and confidential information
- Promote and exemplify high standards of loyalty, cooperation, and courtesy
- Perform all duties of the profession with integrity and competence
- Pursue a high order of professional attainment

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by NALS and accepted by its members to accomplish these ends.

Canon 1. Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

Canon 2. Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession.

Canon 3. Members of this association shall avoid a conflict of interest pertaining to a client matter.

Canon 4. Members of this association shall preserve and protect the confidences and privileged communications of a client.

Canon 5. Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

Canon 6. Members of this association shall not solicit legal business on behalf of a lawyer.

Canon 7. Members of this association, unless permitted by law, shall not perform paralegal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

Canon 8. Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

Canon 9. Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

Canon 10. Members of this association shall do all other things incidental, necessary or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.



NALS President-elect
Kathleen R. Amirante, PP, PLS
Continues to Challenge **YOU** to

Change your association. Change yourself.



and join the 2011-2012 Leadership Team!

THINK BIG! Be part of the 2011-2012 NALS Leadership Team and take an active role in leadership service. No prior experience is necessary! Participation on a NALS committee will enhance your personal goals and professional growth, plus give you a clearer understanding of the inner workings of NALS.

Most of the NALS committees hold monthly meetings in the NALS Online Learning Center and communicate with each other via e-mail, an economical and “green” way to function as a committee. Though not mandatory, the national committees are encouraged to meet at the Professional Development Conference in March (March 10-12, 2011) and at the National Forum in Cincinnati, Ohio (October 13-16, 2011).

It is thrilling and exciting to be part of the NALS Leadership Team. You will have **FUN** getting to know other NALS members from around the country and will gain a sense of pride and accomplishment seeing your work come to fruition. **Accept the challenge to make a difference!**

@Law: This committee oversees the publication of NALS’ quarterly magazine and the monthly publication, e-Learn@NALS, a part of The NALS docket. The committee’s responsibilities include identifying and securing suitable authors for articles, proofreading articles, proofreading full magazine text, and preparing monthly editions of e-Learn@NALS.

Certifying Board: This committee consists of at least nine NALS members who serve for at least two years and who must be a PP or PLS in good standing. Two non-NALS members also serve on the Certifying Board. Although a PLS may fall under the category of “voluntary recertification,” she or he must recertify in order to serve on the Certifying Board. In order to receive exam-related training (including statistics and exam preparation), it is imperative that during the two-year term Certifying Board members are available to attend each Professional Development conference held in Tulsa in March. Members of the Certifying Board are prevented from teaching any subject related to the certification exams while on the Certifying Board and for two years after their term expires. The Certifying Board is responsible for all issues directly related to the certification exams.

Education: This committee provides educational programs for NALS members, including legal training courses and certification study materials. There are two subcommittees that fall under the Education Committee umbrella: (1) the Education Products subcommittee is responsible for preparing and updating Mock Exams and Resource Manuals for various NALS certifications; and (2) the WebEd subcommittee is responsible for the topics and speakers for NALS webinar programs throughout the year. Some of the projects the Education Committee is responsible for include: arranging for education and professional development track sessions and speakers at the Professional Development Conference; arranging for education speakers at the National Forum; coordinating the Online Learning Center topics and the Online Study Group, as well as the NALS CLE Award, and Basic and Advanced Legal Training Courses.

Future Leader Development: This committee is in its second year and its responsibilities include providing seminars and programs via webinars, the Online Learning Center, or other venues specifically geared toward instructing and cultivating the future leaders of NALS.

Marketing: This committee is responsible for coordinating The NALS docket. This electronic magazine style newsletter includes information about topics covered on legal blogs and twitter, along with industry related articles and association news directly from the Resource Center Staff! E-Learn and Leading the Way are now part of The NALS docket. Marketing also coordinates E-News, the weekly newsletter sent to NALS members via email. Promotion of the various NALS programs is key. The Marketing Committee assists with the promotion of the NALS Award of Excellence, sponsors the Jett Awards, which showcase state and chapter achievements, promotes the professional development and national forum conferences, and is responsible for the NALS marketing blog and other programs to promote public awareness of NALS.

Membership: This committee’s responsibilities include assisting state and local membership chairs in recruitment and retention of NALS members. The Membership Committee promotes membership in this multi-level association, prepares and reviews all membership brochures and materials, promotes student membership, and promotes diversity in the membership of NALS. New to the Membership Committee is the Young Leader Professional subcommittee which tackles the issues and concerns of the young professional in the legal industry.

Regulation/Certification Committee: This committee monitors regulatory activity across the country and keeps NALS members up to date on what various states are doing in the regulation arena. Regulatory activity means either state legislation or rules proposed or adopted by state bar associations or state courts that would regulate how legal support professionals do their jobs, and in some instances who may work in a position with a certain title, such as paralegal.

Text Development: This committee is responsible for drafting, reviewing, and revising the Basic Manual for the Lawyer's Assistant, the Advanced Manual for the Lawyer's Assistant, and accompanying workbook materials and instructor's materials.

NALS Foundation Board of Trustees: The NALS Foundation is an educational foundation dedicated to improving the value of the legal professional through education, research, and other activities. Foundation trustees are responsible for internal and external fundraising and developing collaborative support for its programs. The NALS Foundation funds keynote speakers at educational conferences, awards grants to chapters, states, and regions, and sponsors the Scales of Justice Awards.

The NALS President does not appoint the Foundation Trustees; they are appointed by the Foundation Chair. If you are interested in serving on the Foundation, we will notify the Foundation Chair of your interest.



**NALS LEADERSHIP
COMMITTEE PREFERENCE
2011-2012**

Sign Up Today!

Yes, I want to THINK BIG! and join the 2011-2012 NALS Leadership Team!

1	2	3	Committee	1	2	3	Committee
			@Law				Membership
			Certifying Board				Regulation/Certification
			Education				Text Development
			Future Leader Development				NALS Foundation, please forward my interest to the Foundation
			Marketing				

(Please indicate your first, second, and third choice.)

Name _____
 Chapter/State _____
 Preferred Mailing Address _____
 Work Telephone _____ Home Telephone _____
 Cell Phone _____
 Home Email Address _____
 Work Email Address _____

(Mark * as Preferred Email)

List your certifications: _____
 Do you consider yourself "technologically savvy"? _____

While not mandatory, attendance at the Committee Orientation on March 10, 2011, is encouraged. You'll meet with your fellow committee members and set the agenda and calendar for your year on the committee. You will also have a LOT OF FUN! Will you be able to attend this meeting? (Yes or No) _____

Please return your completed committee preference form to:

Kathleen R. Amirante, PP, PLS
 Kitch Drutchas Wagner Valitutti & Sherbrook
 2379 Woodlake Drive, Suite 400
 Okemos, MI 48864-6032
 Email: k.amirante@kitch.com (W)
 Kathiepls@comcast.net (H)
 Phone: (517) 381-4426 (W)
 (517) 882-6682 (H)
 (517) 303-3408 (C)

Join me on the NALS Leadership Team! I look forward to working with YOU.

NALS Leaders Quilt - Past, Present and Future

\$1 each/6 for \$5
Drawing to be held

Saturday, March 12, 2011

NALS Professional Development Conference
Tulsa, OK

Winner need not be present to win

Print Name: _____

Email: _____

Phone: _____

Make Checks Payable to NALS Foundation

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Winner need not be present to win

Print Name: _____

Email: _____

Phone: _____

Make Checks Payable to NALS Foundation

think big. | NALS Professional Development & Education Conference

Tulsa, Oklahoma • March 11-13, 2011

Registration Form

Member Number _____

Last Name _____

First Name _____

Address _____

City _____ State _____ Zip _____

Home Phone _____

Business Phone _____

Fax Number _____

E-Mail _____

Will this be your first NALS National Conference? Yes No

Badge Information

Name as you want it to appear on the badge _____

Certifications:

- | | | |
|---------------------------|-----------------------------------|---------------------------|
| <input type="radio"/> ALS | <input type="radio"/> PLS | <input type="radio"/> PP |
| <input type="radio"/> CLA | <input type="radio"/> CLAS | <input type="radio"/> CPS |
| <input type="radio"/> RP | <input type="radio"/> Other _____ | |

NALS Office Held _____

(please specify National, State, Local - Only one title can be used)

Registration Fees

Early Bird (postmarked before December 1, 2010)

- | | |
|---|-------|
| <input type="radio"/> Life Member* | \$229 |
| <input type="radio"/> Member | \$239 |
| <input type="radio"/> Non-member (includes one-year membership) | \$329 |

Regular (postmarked before January 15, 2011)

- | | |
|---|-------|
| <input type="radio"/> Life Member* | \$239 |
| <input type="radio"/> Member | \$279 |
| <input type="radio"/> Non-member (includes one-year membership) | \$379 |

Late (received after January 15, 2011)

- | | |
|---|-------|
| <input type="radio"/> Life Member* | \$279 |
| <input type="radio"/> Member | \$319 |
| <input type="radio"/> Non-member (includes one-year membership) | \$419 |

- | | |
|---|-------|
| <input type="radio"/> Daily Registration (for CLE only) | \$155 |
|---|-------|

Special Ticketed Event

- | | |
|--|------|
| <input type="radio"/> Networking Dinner | \$45 |
| <input type="radio"/> Certification Cram Session | \$99 |

**Life member - discount is included in the price listed. Fee does not include Special Ticketed Events*

Guest Registration

Guest Name as it should appear on the badge _____

- | | |
|--|------|
| <input type="radio"/> Guest Registration | \$95 |
|--|------|
- (includes lunches and Friday night reception)*

Special Ticketed Event

- | | |
|---|------|
| <input type="radio"/> Networking Dinner | \$45 |
|---|------|
- (guest must be registered to attend the Special Ticketed Event)*

Method of Payment

Total amount due _____

Please Check One:

- | |
|--|
| <input type="radio"/> Enclosed Check # _____ |
| <input type="radio"/> Charge to the following card: |
| <input type="radio"/> Visa <input type="radio"/> MasterCard <input type="radio"/> Discover |

Card Number _____ Expiration Date _____

Signature (credit card registrants only) _____

Please print cardholder's name _____

Payment must accompany registration form. Please DO NOT mail the original form if faxing or registering online with a credit card payment. A \$20 handling fee will be assessed for returned checks. NALS reserves the right to change speakers or modify program content.

Refunds will be given minus a \$25 processing fee through February 1, 2011. **NO REFUNDS WILL BE GIVEN AFTER FEBRUARY 1, 2011.**

PLEASE RETURN PAYMENT AND COMPLETED FORM TO:

NALS Resource Center
8159 East 41st Street
Tulsa, OK 74145
or fax credit card payment to: (918) 582-5907
or register online at: www.nals.org under "Meet"

Please notify the NALS Resource Center (918-582-5188 or info@nals.org) of any dietary or physical restrictions you may have so that special arrangements may be made.